Accentra Primo Umbrella
November 2019 Release Notes v1.0.6977

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Accentra Technologies Limited
Warnford Court
29 Throgmorton Street
London, EC2N 2AT

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1   ENHANCEMENTS

1.1   AUTO-ENROLMENT SETTINGS CHANGES

We've shuffled some sections around in the Company Settings screen. The Auto Enrolment tab has been renamed 'Pension & Auto Enrolment' and the Pension Schemes section has been moved here (previously it was found in Company Settings -> Accounting -> Accounting & Payroll).
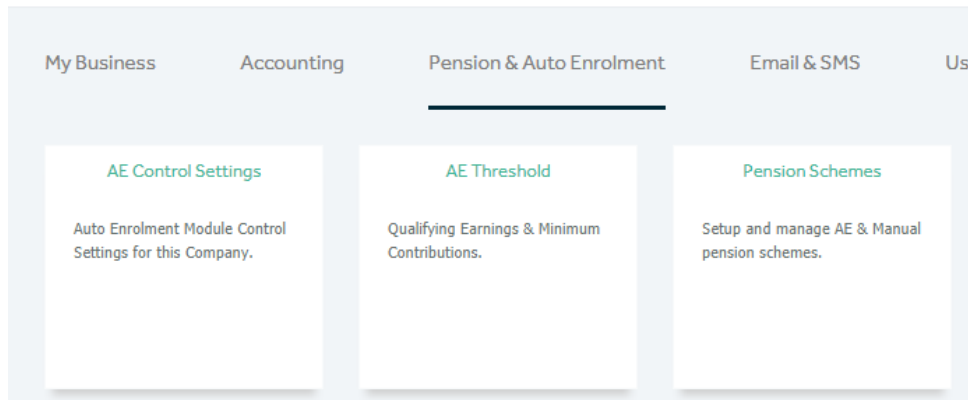
1.2   SENDING CC EMAILS

It's now possible to add a CC email address to emails sent from Primo Umbrella. You can add multiple email addresses in this field, up to a maximum of 150 characters.

Company Settings -> Email & SMS -> Email Templates -> Description -> Mail Settings

1.3   EMAIL TEMPLATE – EMPLOYEE NAMES (NEW REQUIREMENT 4758)

You can now customise the way you want to send emails to contractors. You're able to insert contractor forenames ([EmployeeForenames]) and surnames ([EmployeeSurname]) separately into an email template, rather than their full name ([EmployeeName]) every time.

Employee Name	[EmployeeName]
Employee Forenames	[EmployeeForenames]
Employee Surname	[EmployeeSurname]

1.4   NEW PAYMENT FILE FORMAT

We've added Lloyds Link Online Faster Payments as a payment provider option when generating a payment file.

Task Manager -> Payroll Tasks -> Generate Payment File

1.5   RUN PAYROLL & CONFIRM PAYMENT – AGENCY FILTER

When running payroll and confirming contractor payments, you can now filter the contractor list by agency.

Task Manager -> Payroll Tasks -> Run Payroll/Confirm Contractor Payment

1.6 CONTRACTOR LIST FILTER

You can now filter your contractor list by their current status: Active or Inactive.

Note: As there have been few design changes on the portal, please press (Ctrl + Shift + R) to update your cache to the latest version when you login to the portal if you're experiencing continuous loading/freezing issues.

SUPPORT

We welcome any suggestions for improvements to the software. Please send an email to the below mentioned email address if you have any feedback or suggestions.

If you are experiencing any issues with the software please email the support team at support@accentra.co.uk before you call. This will generate a support ticket and allow our team to respond promptly. Please include your Payroll company ID and contact details in the email.

Primo Umbrella Support Team

Accentra Technologies Limited

Warnford Court

29 Throgmorton Street

London

EC2N 2AT, U.K.

Phone: 0845 456 7181
www.accentra.co.uk